Immediate and appropriate response to fire alarms is mandatory to protect life and equipment.

University of Rochester and LLE use the RACE acronym for responding to a fire:

- **R**escue or **R**elocate victims without exposing yourself to unnecessary risk
- **A**ctivate the **A**larm system (preferred) or call Security; **dial 13 or 275-3333**
- **C**onfine the fire by **C**losing doors and windows
- **E**vacuate the building or **E**xtinguish the fire

Upon evacuation all employees must move at least 50 feet away from the building and remain clear of the building until the “all clear” signal is given and/or both the horns and strobes have been silenced.